

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA**

**August 22, 2011**

**9:00 A.M.**

**REGULAR MEETING**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of August 15, 2011.
- E. Presentation of Certificate of Appreciation Awarding of Merit to Janet Skelton and Christine Brannon, Employees of Tammy Howard, County Clerk, for going above and beyond the call of duty.
- F. Old Business:
  - 1. Approve the minutes of the Regular Meeting of August 1 & 8, 2011.
  - 2. Award and/or Reject, County Bid #SHE-1516 – One-Year (1) Non-Encumbered Contract for the purchase of one (1) or more, Emergency Vehicle Equipment and Equipment Packages and all necessary equipment for complete installation on vehicles of the Cleveland County Sheriff's Office.
- G. Items of Business:
  - 1. Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.
  - 2. Discussion, Consideration and/or Action to approve the Agreement for Services between the Board of Regents of the University of Oklahoma on behalf of the Child Study Center and Cleveland County Health Department. The Health Department will provide program administration for replicating the Early Foundations Model in Norman, Oklahoma; Provide intensive service provision for individual children with Autism Spectrum Disorders; Purchase classroom materials and general supplies for the implementation of the model; In-state travel as needed for the replication project. Services will be provided from July 1, 2011 to June 30, 2012. The University will pay the Health Department an amount of \$30,000.00 maximum including any reasonable pre-approved documented expenses.

3. Discussion, Consideration and/or Action to approve the renewal of County Bid #PA-1432 – Office Supplies, Furniture and Equipment for another year. All terms and conditions will remain the same. The renewal period will be from August 31, 2011 to August 30, 2012.
4. Discussion, Consideration, and/or Action regarding approval of a supplemental claim as approved by the Oklahoma Department of Transportation to the contract #COM3-1470 with Property Acquisition Services, LLC(PAS) for 12 additional ownerships at \$1,450 per ownership incurred for the Cleveland County Etowah Road Project, CIRB-114C(210)RB, Job Piece # 24829(04) for a total of \$17,400.00.
5. Discussion, Consideration, and/or Action regarding the payment of invoice submitted from the Lee Law Center, P.C., for attorney services for the Cleveland County Justice Authority, Invoice #4, Dated 5-04-11, for the amount of \$926.43.
6. Discussion, Consideration and/or Action to approve the Pottawatomie County Public Safety Center invoice in the amount of \$16,864.00 for housing of inmates for the month of July 2011.
7. Approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #1 Warehouse:**

12-1305 – T2A	Dub Ross Company	\$ 600.00
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b. **District #2 Warehouse:**

12-1332 – T2A	Jim Johnson Oil Company	\$ 1,500.00
12-1333 – T2A	Clark Oil Distributors, Inc.	\$ 1,500.00
12-1335 – T2A	Grissoms, LLC	\$ 1,500.00
12-1384 – T2A	Farm Plan Inc	\$ 750.00
12-1386 – T2A	Certified Laboratories	\$ 2,000.00
12-1387 – T2A	Copelin’s Office Center	\$ 750.00
12-1388 – T2A	Dave’s Small Engine Repair	\$ 750.00
12-1389 – T2A	Jones Tire, LLC	\$ 1,000.00
12-1390 – T2A	KSM Exchange LLC	\$ 1,500.00
12-1391 – T2A	McPherson Machine Shop	\$ 750.00
12-1392 – T2A	Perfection Equipment Co	\$ 1,000.00
12-1393 – T2A	Steve’s Wholesale Distributors	\$ 750.00
12-1394 – T2A	G.W. VanKeppel Co	\$ 750.00
12-1395 – T2A	Weldon Parts Inc	\$ 1,000.00

c. **District #3 Warehouse:**

12-1287 – T2A	Bruckner’s Truck Sales, Inc.	\$ 2,500.00
12-1289 – T2A	KSM Exchange, LLC	\$ 2,500.00
12-1290 – T2A	G.W. VanKeppel Company	\$ 2,500.00
12-1291 – T2A	Clark Oil Distributors, Inc.	\$ 1,000.00
12-1340 – T2A	O’Reilly Automotive	\$ 2,500.00
12-1371 - T2A	Noble Hardware	\$ 500.00

d. **Fair Board:**

12-1323 – SF2	Crossland’s A & A Rent-All	\$ 3,500.00
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e. **Assessor:**

12-1317 – H2	MailFinance Inc.	\$ 1,870.32
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f. **Health Department:**

12-1281 – MD2	Novartis Vaccines & Diag.	\$ 3,300.00
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g. **Cleveland County Justice Center:**

12-1296 – CCJC2	Central Consolidated, Inc.	\$ 300.00
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h. **Sheriff’s Department:**

12-1379 CFBRE2	Hooper Printing Co	\$ 500.00
12-1380 CFBRE2	77 Collision Repair	\$ 1500.00
12-1381 CFBRE2	Harden Enterprises	\$ 500.00

8. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

11-0508 – K2	12-0111 – T2A
11-1781 – K2	12-0113 – T2A
11-1820 – SM2	12-0118 – T2A
11-2545 – SM2	12-0406 – T2A
11-3078 – HR2	12-0425 – T2A
11-3079 – H2	
11-4054 – K2	12-0540 – MD2
11-4435 – SM2	
11-4940 – K2	
11-2458 – T2A	

9. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

a. General Fund	\$ 644,300.06
b. Highway Fund	272,223.82
c. Health Fund	14,840.66
d. Sheriff Service Fee Fund	103.10
e. Sheriff Revolving Fund	4,773.19

f. County Detention Transition Fund	12,822.76
g. SCA2010 Grant Fund	1,260.66
h. Treasurer’s Certification Fee Fund	198.62
i. County Clerk Preservation Fee Fund	10,077.37
j. Drug Court Revolving Adult Fund	585.00
k. Fair Board Fund	4,614.86

FY 10/11

a. General Fund	\$ 4,652.56
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H. New Business:

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Miscellaneous Discussion.

J. Adjourn.

Date & Time Posted: \_\_\_\_\_ -8-19-11A08:05 RCVD

*Jimmy Howard*  
County Clerk  
by *Janita Smith*  
CLEVELAND